

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), BIHAR
(LOCAL AUDIT WING), PATNA -800001

NO. L.A.Sur/1062

Dated: - 23.7.08

To,
3424/08
30/7/08

The Principal Secretary to the Government of Bihar,
Urban Development Department,
Patna.

संजीवजी
31/07/08

Sir,

Audit Report 119/2008-09 on the accounts of Nagar Panchayat, Haveli Kharagpur for the
Period 2001-02 to 2006-07 is enclosed for your kind information and necessary action.

Encl: -As above

33
31/7

Yours faithfully
B Kumar
23/7/08
(Bhadrab Kumar)
Audit Officer/Surcharge
Local Audit Wing, Bihar, Patna

3425
30/7/08

AUDIT REPORT NO. 119 OF 2008-09

(1) INTRODUCTION

The accounts of Haveli Kharagpur, Nagar Panchayat for the year 2001-02 to 2006-07 were test checked by the audit party of the Office of Principal Accountant General, Bihar (Local Audit Wing), Patna during the period from 07.01.2008 to 09.02.2008 and supervised by the Audit Officer between the period 21.01.08 to 29.01.08.

(2) ADMINISTRATION

CHAIRMAN		
(1)	Sri Brahmdeo Chaudhry	15.06.02 to 21.05.06
(2)	Vacant	04.05.06 to 21.05.06
(3)	Sri Gopal Das	22.05.06 to 31.03.07
(4)	Smt. Nirmala Devi	09.06.07 to till date

VICE-CHAIRMAN		
(1)	Smt. Sundari Devi	15.06.02 to 31.03.07
(2)	Vacant	27.04.07 to 08.06.07
(3)	Sri Bipin Kumar	09.06.07 to till date

NAME OF THE EXECUTIVE OFFICER		
(i)	Sri Harihar Prasad	01.04.01 to 08.04.04
(ii)	Sri Arun Kumar Singh	09.04.04 to 12.01.06
(iii)	Shekh Siddique Ansari	13.01.06 to 04.11.06
(iv)	Sri Rabindra Ram	05.11.06 to 31.03.07

(3) SCOPE OF AUDIT

A list of records and registers produced and list checked in audit has been furnished in Statement -I to the report and another list showing records and register either not maintained or not produced has been furnished in statement -II to the report.

4. PREVIOUS AUDIT REPORTS

Despite Comments in Successive Audit Reports and requests (Letter No. 14 dt. 17.01.08) neither Previous Audit Reports were made available to audit nor any action

was taken to settle the Previous audit objections. Thus, the Position with regard to disposal of outstanding paras of Previous Audit Reports has not been improved at all for want of compliance. As such, the very purpose for which the audit is conducted is defeated.

The Executive of the Nagar Panchayat is requested to take effective steps for furnishing compliance of audit Report at the earliest possible.

5. DELETED

6. BALANCE OF FUND

Balance of Nagar Panchayat fund on 31st March 2007 as per cash book and Bank statement/ pass book is given below:-

Sl. No	Particulars	Balance on 31.03.2007
1.	Balance as per cash book	27,99,909.87
2. (a)	Balance as per try pass book	17,99,859.41
(b)	Balance as per Bank statement A/c no. 288 in P.N.B Haveli Kharagpur	1,98,613.00
(c)	„ „ „ Bank Statement A/c no 20988 in P.N.B. Haveli Kharagpur	29,308.00
(d)	Balance as recorded in C/B A/c no 305 in P.N.B. Haveli Kharagpur	67,684.00
(e)	„ „ „ Balance as per pass book, Bank of India saving A/c no. 6196 in Haveli Kharagpur	1,33,447.00
(f)	„ „ „ Balance As per Pass Book A/c no. 14424 in Gramin Bank Haveli Kharagpur	3727.00
(g)	Cash in hand	6,13,893.46

Reconciliation Statement showing reasons for difference between the balance as per cash book and as per Bank statement / pass book has not been prepared for the last several years. The same may be prepared at the earliest and be shown to the next audit.

7. FINANCE

The following abstract would show the position of opening balance receipt during the year. Expenditure incurred during the year and closing balance at the end of the year during the period under audit as could be ascertained from the Accountant's cash book.

Sl. No	Particulars	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07
1.	Opening Balance	1085208.42	1545987.76	1079898.73	1900483.23	1279191.44	1825768.73
2.	Receipt	4425286.00	933441.50	1610555.50	1627428.50	1941678.25	2588042.00
3.	Total	5510494.42	2479425.26	2690454.23	3527911.73	3220869.69	4413810.73
4.	Expenditure	3964506.66	1399530.53	789971.00	2248720.29	1395100.96	1613900.86
5.	Closing Balance	1545987.76	1079898.73	1900483.23	1279191.44	1825768.73	2799909.87

8. OVERVIEW

The Nagar Panchayat was financed by the grants and loans from the State Government and its own resources. A Summary of receipts and Expenditure of the Nagar Panchayat for the period covered under audit is given below:-

Sl. No	Particulars	01-02	02-03	03-04	04-05	05-06	06-07
1.	Opening Balance	10.85	15.46	10.80	19.00	12.79	18.26
2.	Receipts						
(i)	Grants of State Government	5.15	2.81	1.83	0.92	2.64	2.55
(ii)	Loan from State Govt.	0.66	0.67	0.68	0.61	-	-
(iii)	NRY/SJRY and other Schemes	33.42	-	10.89	11.48	13.10	10.98
(iv)	Own source	4.37	5.13	2.65	2.73	3.22	4.76
(v)	Miscellaneous	0.65	0.73	0.06	0.54	0.46	7.59
3.	Total Receipt including opening Balance	55.10	24.80	26.91	35.28	32.21	44.14
4.	Expenditure						
(i)	Establishment & other recurring charges advance	7.83 0.89	3.95 0.99	1.49 2.00	4.16 0.46	4.93 0.90	4.34 1.15
(ii)	Execution of schemes	30.50	8.36	1.75	17.56	6.62	5.64
(iii)	Misc.	0.42	0.70	2.67	0.31	1.50	5.01
5.	Total Expenditure	39.64	14.00	7.91	22.49	13.95	16.14
6.	Closing Balance (3-5)	15.46	10.80	19.00	12.79	18.26	28.00

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From the above table it would appear that the Nagar Panchayat was not able to meet even the expenditure on establishment from the income from own sources rather it was heavily dependent on the amounts of Government grants and loans.

Steps may be taken to augment revenue from own sources and to reduce the expenditure on establishment so that Nagar Panchayat fund may be made self sufficient to bear expenditure on establishment and other recurring charges.

9. IMPORTANT AUDIT FINDINGS.

Sl. No	Particulars	Reference to Paragraph no.
1.	Lodgment of Fund	12
2.	Government Grant Register not maintained	17
3.	Government Loan Register not maintained	18
4.	State of Collection	22
5.	Direct appropriation of Rs. 6,13,893.46.00	25
6.	Civil works Recovery Rs. 8627/-	29 II

10. LODGMENT OF FUND

From the Scrutiny of Accountant's cash book it was noticed that the Nagar Panchayat operated six accounts viz. Personal Ledger Account Mongher No. 8448 with the Govt. Treasury Mongher and with the P.N.B. Haveli Kharagpur (Account Nos 288,305, and 20988) and Bank of India (A/c no. 6196) Gramin Bank (Account No. 14424). The collection money received on behalf of Nagar Panchayat was credited into P.N.B account as well as into Treasury account. Loan, grants and additional stamp duty were credited into the Treasury Pass Book in accordance with the provisions contained in section 66 of the Bihar Municipal Act, 1922, the Nagar Panchayat fund should be lodged Government Treasury only and for lodgment in other Banks prior approval of the State Government is essential. But the instructions has not been followed by the Nagar Panchayat. Thus, the operation of the accounts in P.N.B, Bank of India and Gramin Bank branches were quite irregular. Hence, the bank accounts of P.N.B, Bank of India and Gramin bank branches at Haveli Kharagpur may be closed and the balance be transferred to Treasury account.

11. INTERNAL AUDIT

There is no Specific provision either in the Bihar Municipal Act 1922 or its rules made there under for internal audit of the accounts of Nagar Panchayat. But Bihar Municipal Account Rules 1928 provides a number of internal checks which would be exercised either by the chairman/ vice chairman, Executive Officer or by any other responsible officer entrusted for the purpose by the commissioners at a meeting or by the Government.

These checks were prescribed in the Rule in order to have proper control in the maintenance, co-ordination and also to avoid irregularities in the Municipal Accounts. On Scrutiny of the records of the Nagar Panchayat it appeared that no such checks as prescribed in the Municipal Account Rules were conducted by the executives of the Nagar Panchayat and for want of that a lot of irregularities were noticed. These irregularities have been discussed in subsequent paragraphs.

Had the Nagar Panchayat authorities conducted such checks at regular intervals, the irregularities already committed and others, if any, remained undetected, could be avoided.

It is therefore, impressed upon the authorities to conduct regular checks to stop recurrence of such irregularities in future.

12 BUDGET ESTIMATES

Budget estimate, as required under Section 71 to 73 of Bihar and Orissa Municipal Act 1922, for the period 2001-02 to 2006-07 were not prepared by the Nagar Panchayat. As per provisions of the Section 75 (2) of the act, ibid no order for the payment of money from the Municipal fund may be passed unless, the expenditure there of has been authorized in the budget estimates. But in contravention of the said provision the whole expenditure during the period under audit was incurred without any budget estimate.

Attention of the authorities of the Nagar Panchayat is drawn to this matter. Budget estimates may be prepared in future for each financial year as provided in the Act.

13. DELETED

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14. CASH BOOK

The Cash Book of the Nagar Panchayat for the period 2001-02 to 2006-07 was not properly maintained. The following deficiencies were noticed in the maintenance of the Cash Book:-

- (i) Receipt and expenditure were not properly classified. Details of in uncashed cheques were not indicated at the end of each month.
- (ii) Voucher no. was not recorded in the cash book against each payment
- (iii) The totaling and balancing of the cash book was not done correctly
- (iv) In some cases the date of drawal of cheques was neither noted on the counter foils of cheques nor on the cash book
- (v) The accounts of other funds (Viz S.J.S.R.Y, Janganna etc) was also kept with the Nagar Panchayat fund. This may be separated and Nagar Panchayat fund cash book/ Bank Account may be maintained separately.

The cash book may be maintained properly. It may be balance and closed monthly and put up before the Executive Officer for his signature in order to certify the correctness of the entries made therein.

15. GOVERNMENT GRANT REGISTER

Govt. Grant register pertaining to the period under audit was not maintained. Only the amount of grants was entered in a register during audit in which necessary columns viz Sanctioning Letter No. purpose of grants and details of expenditure out of grants indicating voucher Nos. and amounts were not indicated. It was not closed and balanced at the end of each financial year. In fact, the register was not maintained since long. Thus, the scheme wise details of balances of each grants on 01.04.2001, amount of grants received and spent during 2001-02, 2002-03, 2003-04, 2004-05, 2005-06 and 2006-07 and unspent balances of grants on 31.03.2007 could not be ascertained.

However, as far as it could be ascertained from the receipt side of the Cash-Book a total sum of Rs. 50, 51,062/- was received from the State Government as grant during 2001-02 to 2006-07. The details have been given in the Statement VI to the reports. Government Grant Register may be posted up to date in the proper form showing head wise details of opening balance, receipt and expenditure and it may be closed and

balanced at the end of each financial year in future, in order to ascertain that grants were utilised for the purpose for which these were sanctioned.

(Vide Statement VI to the report)

16 GOVERNMENT LOAN REGISTER

Loan register in the form XXI and loan appropriation register in form XXI (A) as required under rule 88 and 89 respectively of the Bihar Municipal Account Rules 1928 were not maintained at all. As such, the total amount of loan contacted by the Nagar Panchayat upto 31.03.2007 for different purposes, conditions for repayment of loan and interest and amount of instalments of Principals and interests repayable as on 31.03.07 could not be ascertained.

As far as it could be ascertained from the receipt side of the Cash -Book a total sum of Rs. 2,61,834/- was received from the State Government as loan during 2001-02 to 2006-07 as detailed below:-

Sl. No	Letter No.	Date	Particulars	Loan Sanctioned	25% deduction	Loan Credited
1.	Govt. Letter No 804 U.D.D Patna	30.03.05	40% Salary loan for 01.04.01 to 31.03.02 After 5 years in 20 equal instalments, Interest rate 13% to be repaid.	87997=00	21999=00	65998=00
2.	No 285/ U.D.D. Patna	11.10.02	-Do- 01.04.2002 to 31.03.2003	89,444=00	22361=00	67,083=00
3.	No 460/ U.D.D. Patna	05.02.04	-Do- 01.04.03 to 31.03.04	90,893=00	22723=00	68170=00
4.	No 804/ U.D.D. Patna	30.03.05	01.04.04 to 06.09.04	80,778=00	20195=00	60583=00
					Total-	2,61,834=00

Loan register may be posted up to 31.03.2007 and amount of Principal and interest on loan due for repayment to the Government on 31.03.2007 may be worked out, and shown to the next audit. Loan register may be maintained properly.

17. EDUCATION CESS AND HEALTH CESS NOT CREDITED INTO GOVERNMENT ACCOUNT

The Government of Bihar Primary Education (Amendment) Act 1959 and Bihar Health Cess. Rules 1972 as amended from time to time issued orders to the Municipal /Notified Area Committees in the State for Collection of Education cess and Health cess

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as per fixed rates and remittance of such cess after detection of 10% as collection charges into the respective head of receipt of the State Government.

But the entire amount of collection of the said cess were deposited into the Nagar Panchayat fund during the period under audit. This was irregular Steps may be taken to deposited sum of Rs. 3,97,218/- vide details below into Government Account at the earliest.

Sl. No	Year	Education cess collected (Rs.)	Health cess collected (Rs.)	Total cess collected (Rs.)
1.	2001-02	38,694=00	38,694=00	77,388=00
2.	2002-03	46,776=64	46,776=64	93,553=28
3.	2003-04	20,864=05	20,864=05	41,728=10
4.	2004-05	19,192=56	19,192=56	38,385=12
5.	2005-06	15,858=65	15,858=65	31,717=30
6.	2006-07	79,290=25	79,290=25	1,58,580=50
				4,41,352=30
				or
				4,41,353=00
				Less 10%
				44,135=00
Total-				3,97,218=00

Rs. 3,97,218/- may be credited in Govt. account with earliest

18. **DELETED**

19. **DELETED**

20. **DELETED**

21. **REVISION OF GENERAL ASSESSMENT NOT DONE**

The general assessment of the holdings was not done since long. The old valuation and assessment list prepared in the year 1983-84 was enforced till the date of audit (10.02.2008, although the same should have been revised after every five years as required under section 106 of Bihar Municipal Act, 1922.

Further the assessment of newly constructed buildings and the buildings having alterations and additions did not appear to have been made by the Nagar Panchayat as required under section 107 the Act *ibid*.

Early steps may be taken for the revision of the old valuation of holdings and the assessment of the newly constructed buildings and the buildings having alteration and additions to avoid further loss of revenue to the Nagar Panchayat.

22. DIRECT APPROPRIATION

As per provision of Rule 21 to 23 of Bihar Municipal Account Rules, 1928 all collections made on behalf of Nagar Panchayat, should be remitted direct to the treasury for Credit in Nagar Panchayat fund. But Sri Niranjan Pd Singh, Head clerk took entire collection through Miscellaneous receipts from the employees and entered them in Cash-Book as receipts. Such, collections on account of H-Receipts, Miscellaneous receipts and recovery of advances amounting to Rs. 6,13,893=46 were not remitted to Treasury for credit in Nagar Panchayat fund rather it was directly appropriated for Payment of salary to the employees and in meeting expenditure on other works of the Nagar Panchayat. As such, this was a violation of relevant Rules. The collections received during the period under audit and appropriated directly are given in Statement V to the report.

The practice of direct appropriation may be avoided in future.

23. DAILY WAGES.

The appointment of staff on daily wage basis is prohibited by the State Government vide letter No 3113-100-185 K- 7639 dated 15.06.1986 and several other letters issued by the Government in which it was instructed that appointment on daily wages basis should be stopped immediately and appointment made on or after 01.08.85 may be terminated without any delay. But in Haveli Kharagpur Nagar Panchayat daily wages appointments were made after 01.08.85 and the Nagar Panchayat incurred expenditure amounting to Rs. 11,90,430/- over payment to 24 staff appointed on daily wages during 2001-02 to 2006-07 in contravention to the Government instruction. Details of Payment to daily wages staff have been given in Statement -III to the report.

As such, expenditure of Rs. 11,90,430/- is held under objection.

24. ROYALTY AMOUNTING TO RS. 1,15,836.00 PAID TOWARDS PAY AND ALLOWANCES

It was noticed from the subsidiary Cash-Book 'others' that a total sum of Rs. 1,15,836.00 deducted from the work bills as royalty were period towards payment of pay and allowance of the employees of the Nagar Panchayat.

The details of the amount of receipt in the subs Cash-Book on this are as under:-

Royalty	1,15,836.85	Deducted from the work bills
P.N.B. A/c No. 20988	13,679.00	On account of accumulated interest in the Bank A/c's
Gramin Book A/c No. 14424	1247.00	
Bank of India A/c No 6169	47327/-	
Hire charge of Road Roller	60,557.90	
Total-	2,38,647.75	

The sums were paid on different dates as indicated below:-

12.01.06	46,055.00
01.11.06	75,000.00
29.12.06	1,16,925.00
Total-	2,37,980.00

Leaving a balance of Rs. 667.75 in the interest head of Bank of India A/c No. 6196.

Out of the total disbursement of Rs. 237980/- the sum of Rs. 1,15,836/- the sum of Royalty was disbursed towards Pay and allowances instead of their deposit into the Government head of a/c is held under objection as the said sum was Government money.

25. NON CREDIT (BY. SRILAL RAKESH)

(I) It appeared from the test check of the M. receipts a sum of Rs. 40,050/- was collected on a/c of Holding Tax by Sri Lal Rakesh, Collecting agent. Out of the above sum Rs. 21,820/- was deposited in the Nagar Panchayat and Rs. 18230.50 was not deposited as yet. The details are as under.

Sl. No	M.R. No	Date of Collection	Total sum of Collection
1.	501 to 526	19.02.02 to 20.02.02	603.50
2.	527 to 554	20.02.02 to 21.02.02	1222.50
3.	555 to 580	21.02.02 to 25.02.02	1711.50
4.	581 to 600	25.02.02 to 26.02.02	1221.00
5.	701 to 725	26.02.02 to 27.02.02	1737.00
6.	726 to 748	27.02.02 to 27.02.02	1839.00
7.	749 to 773	28.02.02 to 01.03.02	1548.75
8.	774 to 795	01.03.02 to 05.03.02	3473.00
9.	796 to 800	05.03.02 to 06.03.02	733.50

10.	1001 to 1017	06.03.02 to 06.04.02	5558.25
11.	1018 to 1038	03.05.02 to 02.02.03	1580.00
12.	1039 to 1059	03.02.03 to 10.12.03	4685.00
13.	1060 to 1062	08.04.04 to 21.04.04	340.00
		Total-	26,253.50
14.	4101 to 4200 previous collection not deposited as yet	26.05.99 to 02.09.02	
		Total -	40,050.50

Out of the total sum of Rs. 40,050.50 a sum of Rs. 21820/- was deposited in the Nagar Panchayat fund. The details are as under:-

AMOUNT DEPOSITED			
Sl. No	M.R. No	Date	Amount
1.	1590	25.05.99	960/-
2.	1621	14.10.99	1,500/-
3.	1625	08.11.99	1,000/-
4.	1639	21.01.00	800/-
5.	1811	22.10.01	4,200/-
6.	1838	16.05.02	13,360/-
		Total-	21.820.00

Amount remained un-deposited

$$40,050.50 (-) 21820.00 = 18230.50$$

The sum of Rs. 18,230.50 may immediately be recovered from Sri Lal Rakesh early.

(II) In collection account of holding tax and other taxes the tax collector Sri Sanjeev Kumar Jha, Sri Shivanandan Chaudhry Tax Daroga, Sri Devendra Yadav and Sri Shyam Nandan Yadav, retained a total sum of Rs. 3,59,545.75 till 30.12.07 (+) 2,152.25= 3,61,698.00. The process of recovery may be effected early to recovery the same Rs. 361698.00 from the concerned collecting staff and the same may be credited into the Nagar Panchayat fund

(Details vide statement III to the report.)

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(III) SHORT CREDITS/ NON CREDITS

In course of test check, it was noticed that amount collected were deposited in short in the Nagar Panchayat fund. The details are as under:-

Sl. No	Receipt No. Date	Amount Collected	Amount Deposited	Amount Deposited in short	Name of the Tax Collector	Remarks
1.	1952/13.01.03	800.00	100.00	700.00	Sanjeev Kr. Jha	Entered short in D.C.R.
2.	109/ 07.0704	50.00	-	50.00	Do	No entry in D.C.R.
			Total-	750.00		

The sum of Rs. 750/- short/ Non credited by Sri Sanjeev Kr. Jha may be recovered from Sri Jha and credited in to Nagar Panchayat fund early.

26. CONSTRUCTION OF OFFICE BUILDING OUT OF THE FUND OF LADIES TRAINING CENTER.

Scheme No. 2/2001-02

Estimated Cost 2,46,400/-

Scheme Sawarn Jayanti Shahri Rojgar Yojna

The Scheme was named as construction of Training held for ladies along with latrine- urinals and boundary wall in the campus of Nagar Panchayat. But, actually the office, Tractor garage, urinal and latrine was constructed from the above scheme deposing the instruction of the scheme sanctioning authority i.e. Government of India.

The Scheme was granted for upliftment of urban ladies, but the same was used for the construction of office building and garage. Thus the total sum of Rs. 2,46,400/- is held under objection till diversion is not sanctioned by the competent authority.

26. (II) EXCESS PAYMENT ON A/C OF CEMENT

Further the construction was done by Sri Arbind Kumar JE. of Nagar Panchayat for which the total sum of Rs. 2,46,670/- was paid to him and the bills were adjusted and passed as on 11.12.03. The details of Payments are as under:-

Particulars	Rate	Amount Paid
Cement 336 bags	150/- per bag	50400.00
Rod and steel gate	-	17325.00
Brick 40,000/-	@ 1800/-%	72000.00

Core sand	10m ³ @ 250/-M ³	2500.00
Local sand	81.0M ³ @ 130/-M ³	10530.00
Gitty	22.5 M ³ @ 550/-M ³	12375.00
Latrine construction materials		1500/-
Door and window		2050/-
White wash		1600/-
	Total-	1,70,280/-
Add muster Roll Payment		74905/-
	Total-	2,45,185.00
Royalty		1351.00
	Total-	2,46,536.00

As per the material statement the consumption of cement for total work was shown as 193 bags as against which the purchase vouchers of 336 bags of cement of M.K Trades of Haveli Kharagpur for Rs. 67725/- consisting of cost of cement @ Rs. 150/- per bag and carriage cost, was passed by by the E.O on 11.12.03. Further Sri Arbind Kumar was paid through draft Rs. 14800/- and Rs. 22200/- for 250 bags of cement from Lafarge India deaghar the details are as under:-

100 bags	Rs. 14800/-	D.D.No. 430012 / 17.03.03
150 bags	Rs. 22200/-	D.D.No. 430488/ 10.05.03
Total-	Rs. 37000/-	

As against total consumption of 193 bags of Cement Sri Kumar was paid for 586 bags of Cement i.e. in excess of 393 bags of Cement @ Rs. 150/- per bag resulting in to excess payment of 58950/- on a/c of purchase of cement along with cost of carriage 17325/- i.e. total sum of Rs. 58950/- + 17325/- = 76275/- stands recoverable from Sri Arbind Kumar J.E Nagar Panchayat H. Kharagpur

27. DELETED

28. NON RECOVERY OF SALES TAXES ON PURSHASE OF BRICKS AND CEMENT.

In the following schemes the recovery of Sales Taxes were not effected which resulted into non recovery of Sales Taxes which may be recovered from the concerned Agents of the Scheme.

Sl. No.	Scheme No.	Name of the Scheme	Estimated cost	Name of the Material	Rate	quantity Purchased	total cost	Rate of sales Tax	Total Amount of Sales Tax Not Recovered
1.	03/05-06	construction of well in Rajganj	22360	Brick Cement Brick Pieces	1900/-% 150/-Bag 400/-M ³	5000 No's 29 bags 13M ³	9500/- 4550/- 5200/-	4% 12.5% 4%	380.00 568.00 208.00
2.	04/05-06	Contention of well Dorwani Bhaugioola	17900/-	Brick Cement Brick Pieces	1850/- % 150/- 400/-M ³	3880 Nos 25 bags 3.19 M ³	7178.00 3750.00 1564.00	4% 12.5% 4%	287.12 468.75 62.56
3.	05/15-06	Construction of well Mulute Tand	22500/-	Brick Cement Brick Pieces	1900/-% 150/bag 400/- M ³	4500 Nos 30 bags 4.12 M ³	8550.00 4500.00 1854.00	4% 12.5% 4%	342.00 562.50 74.16
4.	06/05-06	Construction of well west Ajimgai	21650/-	Brick Cement Brick Pieces	1900/-% 150/- 450/-M ³	4500 Nos 28 bags 4 M ³	8550/- 4200/- 1800/-	4% 12.5% 4%	342.00 529.00 72.00
5.	08/05-06	Construction of well in Domari Total	16,200/-	Brick Cement Brick Pieces	1900/-% 150/- 300/-M ³	3000 Nos 22 bags 5 M ³	5700/- 3300/- 1500/-	4% 12.5% 4%	228.00 412.00 60.00
6.	07/05-06	Construction of well		Brick Cement Brick Pieces	1900/-% 150/- 300/-M ³	2250Nos 18 bags 10 M ³	4275/- 2700/- 3000/-	4% 12.5% 4%	171.00 337.50 120.00
7.	02/05-06	Construction of well Kadargaing Harijain wla	23800/-	Brick Cement Brick Pieces	1900/-% 150/- 400/-M ³	5000Nos 31 bags 14 M ³	9500/- 4650/- 5600/-	4% 12.5% 4%	
								Total-	6410.34

The sum of Rs. 6410.34/- may be recovered from Sri Sanjeev Kumar Jha (S.K. Jha) as non-recovery of sales taxes.

Head - 11th F.C

(II) Agent Sri Kameshwar Prasad Safai Jamadar.

05/05	04-	Construction of Pusca Drain from Ambedkar Chauk to kthaiyatola	1,53,700/-	Brick Cement Rod Ton	1850/-% 150/-bags 14550/- Ton	25500Nos 260 bags 503 kg	47175/- 39750/- 7318/-	4% 12.5% 4%	1887.00 4968.75 292.72
								Total-	7148.47

The sum of Rs. 7148.47 representing non-recover of sales Tax may be recovered from Sri Kameshwar Prasad and Credited into Nagar Panchayat fund at an early date.

29. DELETED

30. ADVANCE

A sum of Rs. 1,89,500/- was paid as advance against pending salary to staff, but recovery/adjustment of the advance was not pointed out to audit.

Further No Advance ledger was found maintained in the Nagar Panchayat. The recovery may be made and Advance ledger may year wise be maintained showing the Advances made and their recoveries so made. A sum of Rs. 1,89,500/- unrecovered advance is held under objection. (Referred to in statement VII of the Report.)

31. RESULT OF AUDIT

(I)	Amount suggested for recovery	Rs. 4,80,512.31
(II)	Amount held under audit objection	Rs. 17,42,166.00

(Vide details in statement No VIII to the report.)

32. DISCUSSION WITH THE EXECUTIVES

All the important points raised in audit of the accounts of Haveli Kharagpur, Nagar Panchayat were discussed with the authority of the Panchayat from time to time in course of audit.

33. GENERAL REMARKS:-

There is much scope for improvement in the maintenance of the accounts of Nagar Panchayat. There was complete lack of executive supervision over the collection accounts which caused financial irregularities. Demand and collection Register, Sarkars ledger and Progress statement were not maintained, the outstanding list of Taxes etc. were not being prepared as such the chances of loss due to taxes etc getting time barred could not be ruled out. Further the possibility of leakage of revenue could not be ruled out. Revision of assessment of holding tax has not been done since long.

Sd/-
(P.B. Kumar)
Supervisor /Audit

No. L.A./ Sur. 1061

Dated:- 23.7.08

Forwarded to the Chairman Haveli Kharagpur, Nagar Panchayat with the request to place this report before a meeting of the Municipal Commissioners specially conveyed for the purpose and to send the replies within three months from the date of receipt of the audit report

Sd/-

Audit Officer/Surcharge

Memo No. 1062

Dated:- 23.7.08

Copy forwarded for information and necessary action to.

- ✓(1) Principal Secretary,
Urban Development Department,
Government of Bihar, Patna
- (2) District Magistrate Mongher.
- (3) S.O. / Surcharge

Bkumar
23/7/08
Audit Officer/Surcharge

STATEMENT I

Showing the list of records and registers produced in audit.

(Referred to in Paragraph of the report)

<u>S.No</u>	<u>Name of Records / Registers</u>
1.	General Cash Book
2.	Subsidiary Cash - Book
3.	Cheque Counterfoils
4.	Daily Collections register of Holding taxes
5.	Offensive & Dangerous Trade License fee
6.	Misc payment vouchers
7.	H Receipt Books
8.	Misc/Money Receipt Books
9.	Stock register of Receipt
10.	Bank Pass Book of Current AK
11.	Aquittance roll register
12.	Settlement registers and files
13.	Measurement Books Estimates and work vouchers of the schemes executed by Nagar Panchayat under Urban development schemes

STATEMENT II

Showing list of Records and registers either not produced or not maintained by the Nagar Panchayat.

(Referred to in Paragraph - to the report)

S.No.

Name of Records/Registers

1. Cashier's Cash - Book
2. Treasury Pass - Book
3. Annual Accounts of 2001-02 to 2006-07
4. Monthly quarterly abstract of receipt & Expend
5. Assets and liabilities Statement
6. Advance ledger / registers
7. Deposite ledges and registers
8. Demand and Collection registers
9. List of out standing Demand
10. Govt Grant registers
11. Govt Loan Register
12. Loan appropriation registers
13. Budget estimate
14. Stock registers of furniture and fixture
15. Property registers
16. Assessment registers
17. Measurement Books with other connected records of scheme under S.I.S.R.T / M.P / M.L.A / Poshad fund - etc. etc. etc.
18. P.F. ledges
19. P.F. Pass Book (Individuals)

STATEMENT-III

Showing Payments made to the daily Wage Employees.

(Referred to in paragraph to the report.)

Sl. No.	Name of the Employees	Period.	Amount Rs - P.	Remarks.
1	As bind Karmar Yadav	1.4.2000 to 31-10-04	1,09,991=00	
2	" Surjay Karmar Jha	Do	61,220=00	
3	" Shyam Nandan Yadav	Do	74,240=00	
4	" Gopal Prasad	Do	70,352=00	
5	" Mangal Pd Yadav	Do	86,442=00	
6	" Lakhan Yadav	Do	68,925=00	
7	Smt Meera Mehtarani	Do	55,365=00	
8	" Naga Mehtar	Do	34,449=00	
9	" Biso Mehtar	Do	30,940=00	
10	Smt Kisan Devi	Do	59,755=00	
11	" Pinki Mehtarani	Do	58,186=00	
12	" Komila Devi	Do	47,477=00	
13	" Mangali Mehtarani	Do	55,860=00	
14	Smt Shankar Dom	Do	25,421=00	
15	" Bibhuti Dom	Do	53,974=00	
16	Smt Meera Devi	Do	56,437=00	
17	Smt Jhuma Mehtarani	Do	55,526=00	
18	" Meena Mehtarani	Do	53,015=00	
19	" Poshan Mehtar	Do	24,470=00	
20	" Virod Mehtar	Do	23,815=00	
21	" Radhe Shyam Mehtar	Do	27,665=00	
22	" Dar Meendra Mehtar.	Do	18,810=00	
23	" Phaguni Dom.	Do	20,130=00	
24	Smt Rita Devi	Do	22,965=00	
<u>Total</u>			<u>11,90,430=00</u>	