INTERNAL AUDIT REPORT OF NAGAR PARISHAD -KHAGARIYA

For the Period from April-2015 to March - 2016

INTERNAL AUDIT CONDUCTED BY

THAKUR BHUWANESH & ASSOCIATES

Chartered Accountants 2nd Floor, Nathani Market Sutapatti, Muzaffarpur Bihar-842001

Audit Conducted from: 20th October'16 to 25th October'16

Report Issued on 10th May 2017

NAGAR PARISHAD- KHAGARIYA (KHAGARIYA) **INTERNAL AUDIT REPORT FOR THE FINANCIAL YEAR 2015-16**

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INTERNAL AUDITOR'S REPORT

Joint Secretary and Additional Project Director Urban Development & Housing Department, Patna

We have conducted internal audit of the Books of Accounts and related document and vouchers of Nagar Parishad – Khagaria (ULB) for the period of 1-4-2015 to 31-03-2016 in terms of agreement with UD&HD dated 21.03.2016. These Books of Accounts and related document and vouchers are the responsibility of Management. Our responsibility is to express an opinion on the Books of Accounts and related document and vouchers based on our audit.

We have conducted our audit in accordance with the Standard on Internal Audit (SIA) formulated by ICAI. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the Books of Accounts and related document and vouchers are free from material misstatement. An audit includes examining, evidence supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our observations. The salient points of the scope covered by the internal audit are as follows:

- 1. The effectiveness of accounting system.
- 2. Compliance with the legal and statutory requirements.
- 3. Risk-based review and evaluation of the Internal Control.
- 4. Compliance of Bihar Municipal Act.
- 5. Compliance of Bihar Municipal Accounting Manual.

Moreover, our scope of examination also covered the requirements of the specific points as spelled out by the management of the Urban Development & Housing Department. The result and recommendations of our internal audit are set out in Scope, Observations and Annexure of our report.

The statutory auditor of the Urban Development & Housing Department expresses opinion as to the true and fair view of the financial statements. We have not expressed any opinion on the financial statements and accordingly, this report should not be constructed as our opinion on the financial statements.

For Thakur Bhuwanesh& Associates

Chartered Accountants.

FRN: 019690N

(CA. Rajesh Kumar Jha)

Partner

M.NO. 412318

Date: 10th May'2017

Executive Summary

1. Introduction

Name of the Municipality	Nagar ParishadKhagaria
Period covered under current audit	01.04.2015 to 31.03.2016
Name of Chief Executive Officer for	Smt. PoonamKumari
the period under Audit	

2. Results and Findings

Strength observed during the audit engagement	 The following records are available: ✓ Cash Book with Subsidiaries ✓ Cheque receipt register ✓ Remittance Register ✓ Log Book of Vehicle ✓ Salary Register ✓ Daily collection Register of Taxes/user charges /Fees & Fines Staff Cooperation during the Audit period is satisfactory. Physical verification of movable Fixed Assets has been carried out during performance audit.
Weakness observed in the functioning of office, maintenance of records etc. observed during the audit engagement.	 Rs. 7379303.00 collected against due of Rs 12532784.00for holding tax. Tax Collector generally deposits the collection amount with the interval of 3-7 days. As per Rule 27 of BMAR it should be deposited on daily basis otherwise a sum of Rs. 5000/- may be imposed for delayed deposit. There is lack of internal control w.r.t collection of taxes. Dues from Tower tax has not been collected on time. Interest @1.5% not imposed on delay payment of Tower registration fees and annual fees beyond 30 days. After 5 years there should be increase by 25% in renewal fee has not been demanded. Periodical checking of Books of accounts by Chairman or vice chairman has not been done.



- There is lack of internal control on deposit of various taxes.
- Grant Register is not being maintained hence it is difficult to find unutilized grant at any point of time.
- Bank Reconciliation Statement is not prepared hence it is difficult to monitor possible fraud, if any.
- Advance Register is not prepared hence it is difficult to monitor for advances given and adjustment thereof.

3. Opinion

Overall opinion of the Audit team about the functioning of the Municipality

The overall functioning of the Municipality is very poor due to following reasons:

- Most of the prescribed Books of accounts are not maintained on proper format.
- Internal Control w.r.t. collection of taxes, monitoring of grant, monitoring of advances, monitoring of schemes etc. is very poor.
- Collection from own sources is very poor.
- Grant received for various purposes are not utilized on timely basis.
- There are serious lapses in deduction and deposit of statutory dues such as TDS, VAT, Royalty, Labour cess etc.

4. Audit Recommendations

The recommendations of Audit team on the observed weakness

We recommend the followings:

- ✓ All the prescribed books of accounts and Registers should be prepared on real time basis
- Bank reconciliation Statement should be prepared on monthly basis



- Cashier Cash Book should maintained and written on daily basis.
- ✓ Collection by tax collector should be deposited on daily basis.
- ✓ Grant Register should be prepared
- All the statutory dues should be deposited on timely basis and returns prescribed under the statute should also be deposited on timely basis.
- Demand Collection Register of all the wards should be prepared.
- Property tax register should be prepared as per new assessment.
- ✓ Collection from own sources should be improved.



5. Comments from Management

Comment from Management	The audit report has been discussed with us;
	we will try our best to remove the
	irregularities pointed out in the audit report.
	Claring 17
	hor Nagar Parishad-Khaganya
·	(Executive Officer)
	,

6. Acknowledgment

We thank Mrs PoonamKumari (Executive Officer) and Mr. Vikash Kumar (Head Clerk) for their support during the period of our audit. We are also thankful to Tax Daroga and support staffs of the municipality for their cooperation extended to us during the period of our audit.

ForThakur Bhuwanesh& Associates

Chartered Accountants.

FRN: 019690N

(CA. Rajesh Kumar Jha)

Partner

M.NO. 412318

Date: 10thMay'2017

DETAILED AUDIT REPORT

1. Introduction

The Internal audit of (N.P. Khagariya) covering the period from 01.04.2015 .to 31.03.2016 was conducted

by following persons under guidance of CA. Rajesh Kumar

- 1. Prakash Kumar
- 2. ShashiShekhar

2. Administration

The present body of the ULB has taken charge on 01.04.13. The incumbency in the key administrative and executive positions was as under:

- 1. Shri. Manoshar Kumar Yadav, Chairman From 01.04.13 to till date
- 2. Smt.PoonamKumariExecutive officer From 02.09.2015 to till date

3. Review of outstanding audit paras: Status of Audit Observation is as under: AG audit for the year 2013-14

SI. No.	Particulars of audit and date of report	Total No. of Audit Paras.	Total No. of Audit Paras where necessary improvement/corrective measure is required	Total No. of Audit Paras where recovery of cash is proposed	Total No. of Audit Paras where recovery has been made	Total Amount of Recovery	Total No. of outstanding para where no action has been taken	No. & dated of compliand report
1.	AG Audit- no. 728/14-15	20	20	5	1	1060	6	

Details of outstanding paras where no action has been taken

Para No.	Particulars
Para 3	Excess Payment for Hand pump Installation Rs. 1.94 lacs
Para 14	Non realisation of Balanced Holding tax Rs. 2112380
Para 13	Non Preparation of Balance Sheet
Para 7	Irregular Payments for cleaning works
Para 11	Payment of Salary and wages for un Sanctioned posts Rs. 9.28 lacs
Para 15	Rent for market due Rs. 242291.00



4. FINANCE:

I. Budgetary provision and expenditure for the last three years

Year	2013-14	2014-15	2015-16
Final/Revised Budget	Not Available	203022500	24092694
Actual Expenditure	47439708.00	61448673	21285738
Savings(+)/Excess(-)		141573827	2806956

II. Volume of transaction

Period	Budgeted	Previous Year (2014- 15)	Corresponding period of Previous year	Current Period (2015-16)	Cumulative for th current period
Opening balance	74263015	78071608	78071608	74263015	74263015
Receipts	113502000	57640080	57640080	121940916	121940916
Total	856135015	135711688	135711688	196203931	196203931
Net expenditure	268650000	61448673	61448673	107729634	107729634
Closing balance	587485015	74263015	74263015	88474297	88474297

III. Bank Reconciliation

Preparation of Bank Reconciliation Statement is not in practice; however we have verified the cashbook balance and passbook balance and found the same in order.

IV. Revenue Receipts

Particulars	Budgeted	Previous Year (2014- 15)	Corresponding period of Previous year	Current Period (2015-16)	Cumulative for the current period
a) Own source					
Property Tax	11000000	4649827	4649827	12532784	12532784
Assigned Revenue		1081137	1081137	1373029	1373029
Others (Fee & User Charges)	100000			15691428	15691428
(b) Administrative Grant					
Other Development	2030000	-		620398	620398
Death & Born	10000				



Budgeted	Previous Year (2014- 15)	Corresponding period of Previous year	Current Period (2015-16)	Cumulative for the current period
67250000			10174272	10174272
7040000				
3000000			3675000	3675000
3200000	128400	128400	285715	285715
			119263	119263
20000000			2733236	2733236
3000000	16043128	16043128	7669367	7669367
10000000			4559449	4559449
			20261249	20261249
20000000	21851628	21851628	11740061	11740061
5000000	5253500	5253500	18125880	18125880
7712000				
10000000			5834309	5834309
	1218876	1218876	5952800	5952800
	560000	560000	922434	922434
	67250000 7040000 3000000 32000000 20000000 100000000 50000000 7712000	Year (2014- 15) 67250000 7040000 3000000 3200000 20000000 3000000 16043128 10000000 21851628 5000000 5253500 7712000 10000000 1218876	Year (2014- 15) Period of Previous year 67250000 7040000 3000000 128400 128400 20000000 3000000 16043128 16043128 10000000 21851628 5000000 5253500 7712000 100000000 1218876 1218876	Year (2014-15) period of Previous year Period (2015-16) 67250000 10174272 7040000 3675000 3000000 128400 285715 119263 2733236 20000000 2733236 300000 16043128 16043128 7669367 10000000 4559449 20000000 21851628 21851628 11740061 5000000 5253500 5253500 18125880 7712000 10000000 5834309 5952800

V. Status of implementation of Double Entry Accounting System

Double entry accounting system is being carried by Mukherjee Vishwas&Pathak CA firm being appointed by the organisation and book of accounts has been completed upto December 2014.

VI. Status of Municipal Account Committee; if meeting is held

Municipal accounts committee is formed. Members are a follows-:

1) Smt. Uma Bharti

Ward Commissioner

2) Shri Shiv Raj Yadav

Ward Commissioner

3) ShriShyam Sunder Prashad

Ward Commissioner

Meeting of the committee was held in 20/01/2015



5. Audit Observation

Part – A

All Audit objections/irregularities which has monetary implication, particularly in following area

a. Leakage of own source revenue either due to wrong assessment or non-levy of property tax, mobile tower tax, rent on municipal properties, advertisement tax fees etc.	i)Rs. 7379303.00 collected against due of Rs 12532784.00 for holding tax. Tower Tax i) Total Rs. 1573000 is pending a communication tower registration tax. attached in Annexure ii) Rs. 23595.00 on account of penalty for late @1.5% is yet to be collected on Tower Tax.
b. Excess payment against bill, lack of prudence in payment against voucher, inefficiency in controls resulting loss to ULBs	We have checked the expenditure vouched all above Rs. 10000.00 but no any objectionable thing noticed.
c. Report on findings of field survey of Property Tax of minimum 20 high value properties	Field survey of 80 high value properties has been conducted by us a report thereon is attached in Annexure



II. Part – B

All Audit objections/ irregularities which has no monetary implication, but significant violation of Act, Rules & directives of UD&HD.

Sl. No.	Observation& Impact	Recommendation					
A	Non-maintenance of books of accounts, subsidiary registers						
	The Nagar Panchayat is maintaining only Cash Book/ Bank Book	All the prescribed books shall be maintained.					
	As per Bihar Municipal Accounting Manual Following primary Books of accounts are required to be maintained:						
	1. Cash Book (Form Gen-IA)						
	2. Bank Book (Form Gen-IB)	·					
	3. Journal Book (Form Gen-2)						
	4. Ledger (Form Gen-3)						
	Journal Book and Ledger are not maintained.						
	In addition to above following other General Registers and forms are required to be maintained but the same are not being maintained.						
	1 Receipt GEN-8						
	2 Receipt Register GEN-9						
	3 Statement on Status of Cheques Received GEN- 10	·					
•	4 Collection Register GEN-11						
	5 Memorandum of Collection GEN-12						
	6 Summary of Daily Collection GEN-13						
	7 Register of Bills for Payment GEN-14						
	8 Payment Order GEN-15						
	9 Cheque Issue Register GEN-16						
	10 Register of Advance GEN-17						
	11 Register of Permanent Advance GEN-18						



. Sl. No.		Recommendation	
	12 Deposit Register GEN-19		
	13 Summary Statement of Deposits Adjusted GEN-20		
	14 Demand Register GEN-21	·	
•	15 Bill for Municipal Dues GEN-22		
	16 Summary Statement of Bills Raised GEN-23		
	17 Register of Notice Fee, Warrant Fee, Other Fees GEN-24		
	18 Summary Statement of Notice Fee, Warrant Fee, Other Fees GEN-25	-	
	19 Register of Refunds, Remissions and Write- offs GEN-26		
	20 Summary Statement of Refunds and Remissions GEN-27		
	21 Summary Statement of Write-Offs GEN-28	•	
٠	22 Statement of Outstanding Liability for Expenses GEN-29		
	23 Documents Control Register/Stock Account of		
	Receipt/Cheque Book GEN-30		
	24 Register of Immovable Property GEN-31		
	25 Register of Movable Property GEN-32		
	26 Register of Land GEN-33		
	27 Function-wise Income Subsidiary Ledger GEN-34		
·	28 Function-wise Expense Subsidiary Ledger GEN-35		
	29 Asset Replacement Register GEN-36		
	30 Register of Public Lighting System GEN-37		
В	Irregularity in procurement process		



SI. No.	Observation& Impact	Recommendation
	No Such observation noticed.	Nagar Panchayat shall follow prescribe
,	·	guidelines for the procurement.
С	Non-compliance of directives by UD&HD, GOB	
	Our test check revels that compliance of directive	None
	has been made duly.	
D	Non-compliance of Act & Rules	
78	During course of Audit we observed that a	Every rule and Act shall be followed.
	significant numbers of Rules and Act are being	,
	violated by the Nagar Panchayat because of lack	
	of knowledge or deliberately, they are as follows-	
	:	Bill collector shall be issued an order regarding
•	i) As per Bihar Municipal Accounting Rules,	this and on violation severe disciplinary action
	2014daily collection by bill collector shall be	shall be taken.
	deposited to office before 04:30 on same day of collection and failure to this with attract a	
	disciplinary action including fine of Rs. 5000.00	
	but this rule is regularly violated.	:
	ii) Daily summary of collection is not prepared in	
	BMAR form no. 19 by the cashier and submitted	
	to accountant, nor accountant verify the	
	collection and deposit from Bank statement.	
	iii) Custody of money is kept in single hand and	
	that too in a Amirah safe.	
	iv) As per Bihar Municipal Act 2007 u/s 82 (9)	
	budget shall not deviate above 5% but there is	
	more than 85% of deviation in 2014-15 budget.	
	v) As per Bihar Municipal Act 2007 u/s 98	
	Accounts committee shall have to be formed	
	which is violated by Nagar Panchayat.	
	vi) TDS has not being deposited in time violating	
	the Income tax Act.	wanesh &

Sl. No.	Observation& Impact	Recommendation			
Е	Lack of internal control measures				
	During course of audit we came across various	Proper care shall be made of internal control			
	loopholes in internal control, they are-:	system.			
	i) Cash collection and safe custody of				
	cash is not proper.				
	ii) Daily collection is being kept by the				
	bill collector for several days.				
	iii) Cash is kept under single person				
	custody.	•			
	iv) Demand and collection register for				
	holding is not being maintained by				
	the NP.				
	v) Agreement files of shops/markets on				
	lease are not maintained by NP.				
	vi) Advance Register is not kept by NP.				
. F	Non-compliance of TDS,VAT And other relevant statute				
	i) TDS deposited in f.y. 2015-16 but TDS return	All the dues shall be accessed and payed or			
	has not filed till date which will attract a late fine	regular and timely basis to avoid the pena			
	u/s 231 of IT act of Rs. 200/- per day per return.	provisions.			
	iii) VAT, Royalty and Labour cess late deposited.				
	iii) Professional Tax of Ex. Engineer has not been				
	deducted in any financial year.				
G	Deficiency in pay-roll system				
	i) EPF deduction and deposition is not proper.	It should be deducted on prescribed rate and			
	, and the second and	deposited to PF account of employees.			
		deposited to 11 decount of employees.			
Н	Utilisation of Grant and report on missing Utilisa	tion Certificates			
	Grant Utilization register is not being maintained	It should be maintained in prescribed format.			
	by the NP.				
		nuwanesh &			

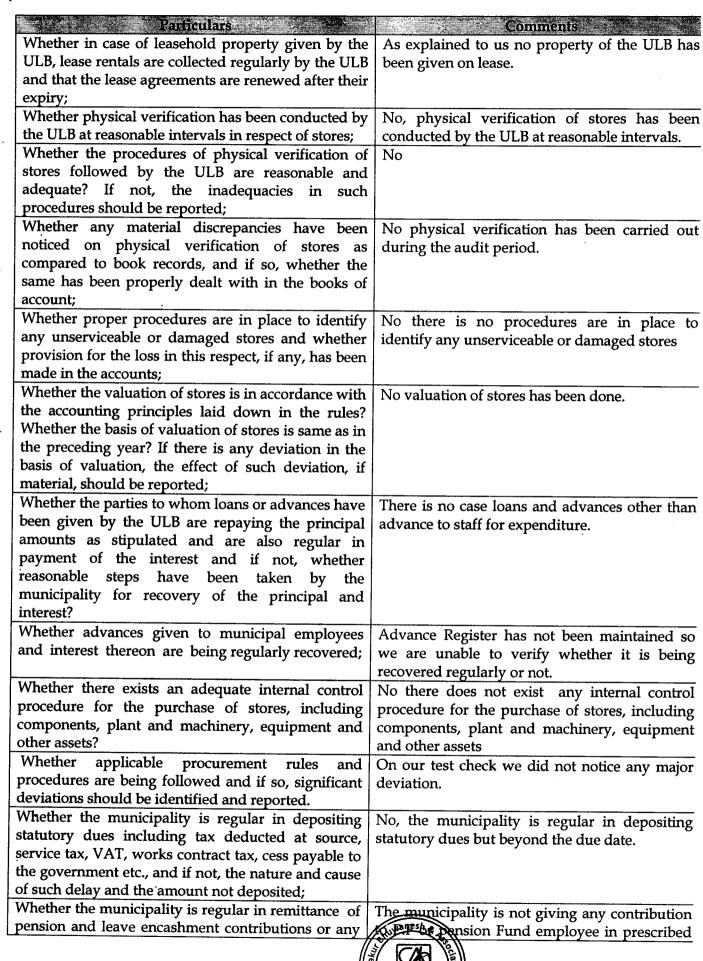
Sl.	Observation&	Recommendation			
No.	Impact Physical parification of impact and atoms				
1	Physical verification of inventory/stores				
	Inventory and store register is not kept by the NP	Inventory and store register shall be kept by the			
•	and neither store verification is done.	NP and once in a month physical verification			
	·	shall be done.			
· · ·					
J	Advances, their adjustment & recovery				
	Advance register is not maintained, Advance	Advance register shall be prepared and updated			
	outstanding till 31.03.2015 was Rs. Rs. 853752.00.	on regular basis.			
K	Any other matters as may be prescribed in due course.				
	i) As observed that the cash collected by bill	None			
	collector have significant exposure to risk of				
	theft, robbery and misappropriation, insurance of				
	Cash shall be taken by the Department.				
	ii) There should be proper indemnity bond				
	binding on bill collectors.				



III. Part - C

General observations: Auditor should report the deficiencies noticed during their audit and recommendation ULB management to improve internal systems.

audit and recommendation ULB management to in	nprove internal systems.
Particulars Particulars	Comments
Whether the postings for the entries in the books of	No, Ledger accounts have not been prepared by
original entry have been correctly made in the	the N.P.
respective ledger accounts	
Whether all the books of accounts and	No, except General Cash Book and Subsidiary
supplementary registers that are prescribed in the	Cash Book and demand collection register no
Accounts Manual / other applicable regulations	other books of accounts have been maintained.
have been properly maintained by the ULB;	outer books of accounts have been maintained.
Whether the Quarterly Financial Statements have	No quarterly Financial Statements have been
been compiled on the basis of the actual entries in	prepared by the N.P.
the books of accounts;	proposed by the run.
Whether the period□end and reconciliation	No, period□end and reconciliation procedures
procedures prescribed have been carried out.	as prescribed have not been carried out.
Whether the Bank Reconciliation statements have	No, Bank Reconciliation Statements have not
been prepared and are appropriate	been prepared by the N.P.
Whether all grants from Government have been	Yes, all grants from Government have been
accounted at gross value with proper entries to	accounted at gross value but all transactions are
various accounts	not correctly classified with sufficient details.
Whether all transactions (incomes, expenditures,	No all transactions have been classified as
assets and liabilities)are correctly classified and	incomes and expenditure only assets and
stated in sufficient detail;	liabilities have not been recognized.
Whether all grants sanctioned or received by the	Grant received during the year has been
municipality during the year, have been accounted	properly accounted for. Information about grant
properly, and where any deduction is made out of	sanctioned and deductions made out of such
such grants towards any dues of the ULB? Whether	grant is not available with the ULB.
such deductions have been properly accounted;	grant is not available with the OLD.
Whether any Special Funds have been created as per	No Special fund has been created by the ULB.
the provision of any statute and whether the Special	The officer and the been created by the OLD.
Funds have been utilized for the purposes for which	
they have been created;	
In respect of contracts that are in existence during	On our test check we did not notice any major
the year, whether there are any deviations from the	deviation.
sanctioned plans and the estimates without the	
sanction of the competent authority;	
Whether the ULB is maintaining proper records	No, record of fixed assets has not been
showing full particulars, including quantitative	maintained by the ULB. Physical verification of
details and situation of fixed assets; whether these	fixed assets has not been done during the
	financial year under audit.
reasonable intervals; whether any material	
discrepancies were noticed on such verification and	angel.
if so, whether the same has been properly dealt with	Commence of the second
in the books of account;	



Pavirculars Co. 18.4	Comments Comments
other amounts which the municipality is liable to	rate.
remit towards the retirement dues of its employees,	
including employees on deputation;	
Whether any personal expenses have been charged	We did not notice any such expenses.
to the municipality's accounts; if so, the details	
thereof;	
Whether all the expenditure incurred by the	Yes on our test check we observed that all the
Municipality are authorized by appropriate	expenditure incurred by the Municipality are
provision in the sanctioned budget, whether made	authorized by appropriate provision in the
originally or subsequently and are in all cases such	sanctioned budget
as are authorized by law;	
Whether all revenue has been properly assessed,	No all revenues have not been properly
accounted for, collected and recovery action taken on	assessed, accounted for and collected. Recovery
timely basis;	action is also not taken on timely basis
Whether all sums due to and received by the	There is significant tie gap between collection
Municipality have been brought to account within	and accounting of taxes by tax collection agents.
the prescribed time limits and are in all cases such as	
are authorized by law;	
Whether in respect of all bills for charges on account	Yes on our test check we observed that all bills
of all works and other expenditure, proper	for charges on account of all works and other
certificates have been furnished in support of them and that no deviation has been made for the	expenditure, proper certificates have been
sanctioned plans and the estimates without the	furnished in support of them and that no deviation has been made for the sanctioned
sanction of the competent authority;	plans and the estimates without the sanction of
saicuon of the competent authority,	the competent authority
Whether the amounts received as specific grants	Yes on our test check we observed that amounts
have been utilized for the purposes as stated in the	received as specific grants have been utilized for
grant sanction order;	the purposes as stated in the grant sanction
B 1 1 1 1 1 1 1 1 1 1	order
Whether bio metric devices and payroll software	No, bio□metric devices and payroll software are
are used at the ULB. If not whether there is	not used at the ULB. Pay roll system of the
satisfactory system of pay□roll accounting;	municipality is deficient as it does not contain
otherwise mention the key deficiencies of the system.	leave records, details of deductions made etc.
Whether the grievance redressal mechanism for the	No, we did not observe any grievance redressal
ULB is sufficient.	cell functioning at the ULB.



COLLECTION IN OTHER INTERNAL SOURCES(2015-16)

Licence	23000
ShopRent	274602
Mutation fee	3000
Advertisement	25194
Bus Stand	2090415
Other Sairats	3135922
Birth & Death registration fee	2110
Building permission fee	17651
Any Other Sources	571938
Total	6143832

Mobile Tower Tax Pending details

SL NO	WARD	MOB TOWER NAME	DUE AMOUNT
11	25	VODA	10000
2	11	VODA	10000
3	13	VODA	10000
4	6	VODA	10000
5	7	AIRTEL	10000
6	13	AIRTEL	10000
7	13	AIRTEL	10000
8	12	AIRTEL	10000
9	25	TATA INDICOM	106200
10	14	AIRCEL	106200
11	13	QUIPO	106200
12	7	AIRCEL	106200
13	8	RELIANCE	56200
14	4	QUIPO	106200
15	19	BSNL	106200
16	23	RELIANCE	56200
17	4	BSNL	106200
18	24	AIRCEL	106200
19	22	BSNL	106200
20	20	AIRCEL	106200
21	18	TATA INDICOM	106200
22	8	DOORDARSAN	106200
23	24	VODA	106200
		TOTAL DUE	1573000



Details of Survey of 80 High Value Properties

क्र0	नाम	होल्डिंग सं0	वार्ड सं0	कर की राशि
1	राजकुमार यादव	207	12	231.00
2	राजकुमार यादव	208	12	424.00
3	राजेश्वरीदेवी	427	11	144.00
4	राजेश्वरीदेवी	426	11	337.00
5	राजेश्वरीदेवी	423	11	714.00
6	राजेश्वरीदेवी	425	11	337.00
7	चन्द्रदेवप्रसाद सिंह	344	18	452.00
8	चन्द्रदेवप्रसाद सिंह	345	18	452.00
9	चन्द्रदेवप्रसाद सिंह	342	18	452.00
10	चन्द्रदेवप्रसाद सिंह	343	18	452.00
11	राजकुमार	60		198.00
12	रामानुजकुमारभारती	209	11	142.00
13	कृष्णमोहनराय	355	18	1,760.00
14	कृष्णमोहनराय	336	18	196.00
15	कृष्णमोहनराय	337	18	316.00
16	कृष्णमोहनराय	338	18	624.00
17	सुबेलाल यादव	295	12	130.00
18	महावीर यादव	406	12	134.00
19	मसोमात शर्मादेवी	91	18	520.00
20	मसोमात शर्मादेवी	92	18	392.00
21	सुबोध कुमार	88	18	739.00
22	सुबोध कुमार	89	18	452.00
23	वासुदेवपंडित	34	12	43.00
24	श्रीमतीउषादेवी	231	3	403.00
25	प्रेमचन्द्रमहतों	40	3	112.00
26	छब्बूमहतों	42	3	82.00
27	बीरबलमहतों	41	3	53.00
28	दिनेशपटेल	43	3	82.00
29	हरिवंशमहतों .	79	1	69.00
30	मीनादेवी	134	4	46.00
31	मीनादेवी	136	4	46.00
32	मीनादेवी	291	Shuwanesh 745	1,518.00

. 33	ओमप्रकाशगुप्ता	149	5	648.00
34	ओमप्रकाशगुप्ता	150	5	324.00
35	ओमप्रकाशगुप्ता	151	5	330.00
36	जीवन किशोरमुखर्जी	394	4	190.00
37	प्रफुल्लचन्द्रप्रसाद	467	4	538.00
38	राजकुमारप्रसाद	76	18	96.00
39	राजकुमारप्रसाद	77	18	668.00
40	राजकुमारप्रसाद	47	18	1,012.00
41	राजकुमारप्रसाद	48	18	162.00
42	श्रीमतीआभादेवी	232	20	152.00
43	डा० दिलीपकुमार	112	20	332.00
44	डा० दिलीपकुमार	113	20	141.00
45	अशोकसाह	96	18	48.00
46	कमलेश्वरीसाह	97	18	48.00
47	मेदनीसाह	98	18	267.00
48	श्रीमतीअभिपारिकासोनी	186	11	1,584.00
49	श्रीमतीमीनादेवी	367	20	864.00
50	श्रीमतीतारादेवी	45	12	192.00
51	श्रीमतीमीनादेवी	368	20	2,764.00
52	लालाउमेश्वरप्रसाद	327	20	179.00
53	महावीरसाह	217	4	2,208.00
54	विनोदप्रसाद	189	4	398.00
. 55	राजनकुमार	190	4	196.00
56	चादकुमार	191	4	353.00
57	शम्भूकुमार	192	4	235.00
58	श्रीमतीरीतादेवी	334	10	616.00
59	श्रीमतीरीतादेवी	335	10	342.00
60	श्रीमतीरीतादेवी	336	10	333.00
61	श्रीमतीरीतादेवी	337	10	952.00
62	श्रीमतीमंजूदेवी	274	3	545.00
63	श्रीमतीमंजूदेवी	203	3	109.00
64	माधोमहतों	257	3	110.00
65	कुमारीप्रेमलता शर्मा	284	3	119.00
66	काजलकुमारी	38	wanes	19.00

67	महावीरपोद्दार	263	18	274.00
68	महावीरपोद्दार	264	18	274.00
69	महावीरपोद्दार	265	18	144.00
70	महावीरपोद्दार	267	18	901.00
71	वासुदेव शर्मा	376	18	316.00
72	वासुदेव शर्मा	377	18	160.00
73	तारणी प्र0 यादव	297	3	160.00
74	तारणी प्र0 यादव	298	3	432.00
75	श्रीमतीउषादेवी	288	3	44.00
76	राजेन्द्र शर्मा	299	3	538.00
77	राजेन्द्र शर्मा	300	3	305.00
78	सरितादेवीं	261	3	88.00
79	बिन्देश्वरीभगत	10	5	122.00
80	विद्यादेवी	160	5	190.00

