INTERNAL AUDIT REPORT OF NAGAR PANCHAYAT- BHAKHRI

For the Period from April 2016 to March 2017

INTERNAL AUDIT CONDUCTED BY

THAKUR BHUWANESH & ASSOCIATES

Chartered Accountants
7 commercial Building, Ground flour,
Sri Krishna puri, Boring Road,
Patna-800001 (Bihar)

Audit Conducted from:

NAGAR PARISHAD- BAKHRI (BEGUSARAI) INTERNAL AUDIT REPORT FOR THE FINANCIAL YEAR 2016-17

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INTERNAL AUDITOR'S REPORT

Joint Secretary and Additional Project Director Urban Development & Housing Department, Patna

We have conducted internal audit of the Books of Accounts and related document and vouchers of Nagar Panchayat – Bakhri (ULB) for the period of 1-04-2016 to 31-03-2017 in terms of agreement with UD&HD dated 21.03.2016. These Books of Accounts and related document and vouchers are the responsibility of Management. Our responsibility is to express an opinion on the Books of Accounts and related document and vouchers based on our audit.

We have conducted our audit in accordance with the Standard on Internal Audit (SIA) formulated by ICAI. Those Standards require that we plan and perform the audit to obtain reasonable assurance about whether the Books of Accounts and related document and vouchers are free from material misstatement. An audit includes examining, evidence supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our observations. The salient points of the scope covered by the internal audit are as follows:

- 1. The effectiveness of accounting system.
- 2. Compliance with the legal and statutory requirements.
- 3. Risk-based review and evaluation of the Internal Control.
- 4. Compliance of Bihar Municipal Act.
- 5. Compliance of Bihar Municipal Accounting Manual.

Moreover, our scope of examination also covered the requirements of the specific points as spelled out by the management of the Urban Development & Housing Department. The result and recommendations of our internal audit are set out in Scope, Observations and Annexure of our report.

The statutory auditor of the Urban Development & Housing Department expresses opinion as to the true and fair view of the financial statements. We have not expressed any opinion on the financial statements and accordingly, this report should not be constructed as our opinion on the financial statements.

For Thakur Bhuwanesh& Associates

Rajesh Kumar Jha) Tered Ac

MUZAFFARPUR

Chartered Accountants

FRN: 019690N

Partner

M.NO. 412318

Date:

Executive Summary

1. Introduction

Name of the Municipality	Nagar PanchayatBakhri
Period covered under current audit	01.01.2017 to 31.03.2017
Name of Chief Executive Officer for	ArvindPaswan
the period under Audit	

2. Results and Findings

Strength observed during the audit engagement	 The following records are available: Cash Book with Subsidiaries Cheque receipt register Remittance Register Log Book of Vehicle Salary Register Daily collection Register of Taxes/user charges /Fees & Fines Staff Cooperation during the Audit period is satisfactory. Physical verification of movable Fixed Assets has been carried out during performance audit.
Weakness observed in the functioning of office, maintenance of records etc. observed during the audit engagement.	 Rs. 353669.00 collected as Holding Tax this year. Property register is still not complete Demand collection Register has not been prepared. Dues from Tower tax Rs. 558000/- up to the end of financial year 2016-17 Lobour Cess Rs. 75916/- and sales Tax Rs. 2089482/- deducted but not deposited to government account. Periodical checking of Books of accounts by Chairman or vice chairman has not been done. Grant Register is not being maintained
	hence it is difficult to find un-utilized grant at any point of time. Bank Reconciliation Statement is not prepared hence it is difficult to monitor possible traud, if any. Advance Register is not prepared hence it is

difficult to monitor for advances given and adjustment thereof. Grant Register is not being maintained hence it is difficult to find un-utilized grant at any point of time.

- Bank Reconciliation Statement is not prepared hence it is difficult to monitor possible fraud, if any.
- Advance Register is not prepared hence it is difficult to monitor for advances given and adjustment thereof.

3. Opinion

Overall opinion of the Audit team about the functioning of the Municipality

The overall functioning of the Municipality is under average to following reasons:

- Most of the prescribed Books of accounts are maintained but not in proper format.
- Internal Control w.r.t. collection of taxes, monitoring of grant, monitoring of advances, monitoring of schemes etc. is very poor.
- Collection from own sources is very poor.
- Grant received for various purposes are not utilized on timely basis.
- There are serious lapses in deduction and deposit of statutory dues such as TDS, VAT, Royalty, Labour cess etc.

4. Audit Recommendations

The recommendations of Audit team on the observed weakness

We recommend the followings:

- ✓ All the prescribed books of accounts and Registers should be prepared on real time basis
- ✓ Bank reconciliation Statement should be prepared on monthly basis
- Cashier Cash Book should be maintained and written on daily basis.

MUZAFFARPUR

- Collection by tax collector should be deposited on daily basis.
- ✓ Grant Register should be prepared
- ✓ All the statutory dues should be deposited on timely basis and returns prescribed under the statute should also be deposited on timely basis.
- ✓ Demand Collection Register of all the wards should be prepared.
- Property tax register should be prepared as per new assessment.
- Collection from own sources should be improved.



5. Comments from Management

Comment from Management	The audit report has been discussed with us;
	we will try our best to remove the
	irregularities pointed out in the audit report.
	For Nagar Panchayat – Bakhri
	(Farantin Office)
	(Executive Officer)

6: Acknowledgment

We thank Mr ArvindPaswan(Executive Officer) for their support during the period of our audit. We are also thankful to Tax Daroga and support staffs of the municipality for their cooperation extended to us during the period of our audit.

ForThakurBhuwanesh& Associates

Chartered Accountants.

FRN: 019690N

M.NO. 412318

DETAILED AUDIT REPORT

1. Introduction

The Internal audit of (N.P. Bakhri) covering the period from 01.01.2017 .to 31.03.2017 was conducted

by following persons under guidance of CA. Rajesh Kumar Jha

- 1. Amitkumar
- 2. ShashiShekhar

2. Administration

The present body of the ULB has taken charge from 2014. The incumbency in the key administrative and executive positions was as under:

- 1. Smt. Geeta DeviKushwaha, Chairman From 01.11.2014 to till date
- 2. ShriArvindPaswanExecutive officer From 25.10.2013 to till date

3. Review of outstanding audit paras:

A. Status of Audit Observation is as under: AG audit 2014-15

Particulars	Total	Total No. of Audit Paras	Total No.	Total	Total	Total No. of	No. &
of audit	No. of	where necessary	of Audit	No. of	Amount	outstanding	dated of
and date	Audit	improvement/corrective	Paras	Audit	of	para where	compliand
of report	Paras.	measure is required	where	Paras	Recovery	no action	report
			recovery	where		has been	
			of cash is	recovery		taken	
- 1			proposed	has			,
_				been		_	
				made			
	of audit and date	of audit No. of and date Audit	of audit No. of where necessary and date Audit improvement/corrective	of audit and date of report Paras. Where necessary improvement/corrective measure is required where recovery of cash is	of audit and date of report No. of Audit Paras. Where necessary improvement/corrective measure is required where recovery of cash is proposed has been	of audit and date of report No. of Audit of Paras. Where necessary improvement/corrective of report Paras. Where necessary improvement/corrective measure is required proposed has been of Audit of Recovery where of cash is proposed has been	of audit and date of report No. of Audit paras. No. of Audit paras. No. of Audit paras. No. of Audit paras where recovery of cash is proposed proposed No. of Audit paras where recovery of cash is proposed No. of Audit paras where recovery where proposed has been

As informed to us AG audit has not been conducted on date.

A. Status of Audit Observation is as under: Internal Audit 2015-16

Sl. No.	Particulars of audit and date of report	Audit Observation	Compliance
1.	Annual Audit Report 2015- 16	Dues from Tower taxRs. 558000.00 up to the year 2016-17has not been collected till date of Audit.	No compliance in this quarter
2.	-Do-	Iron rod cost inflated to Rs. 78.00 per kg which is very high in compare to market rate	No compliance in this quarter
3.	-Do-	Few vouchers are passed but no date	No compliance in this quarter

		or serial no. Are available on voucher.	
4.	-Do-	Completion date of scheme not mentioned on file.	No compliance in this quarter
5.	-Do-	There is lack of internal control on deposit of various taxes.	No compliance in this quarter
6.	-Do-	Labour cess of Rs. 79254.45 not collected on the house plan approved.	No compliance in this quarter

1.FINANCE:

I. Budgetary provision and expenditure for the last three years

Year	2014-15	2015-16	2016-17 Q4
Final/Revised Budget	1176763087.62	1241468472.00	1241468472
Actual Expenditure	1241468472	96800793.56	108203286
Savings(+)/Excess(-)	-64705384.38	1144667678.44	164516810

II. Volume of transaction

Period	Budgeted	Previous Year (2015- 16)	Corresponding period of Previous year	Current Period (2016-17) Q3	Cumulative for the current period
Opening balance	38957087	61146136.27	61146136.27	100753961	10075396
Receipts	1137806000	225318320.8	41902725	115652612	11565261
		286464457.1			
Total	1176763087	. 0	103048861.3	216406573	21640657
Net expenditure	1241468472	96800793.56	84085197	108203286	10820328
Closing balance	64705384.38	18963663.44	18963663.44	197112988	19711298

III. Bank Reconciliation

Preparation of Bank Reconciliation Statement is not in practice; however we have verified the cashbook balance and passbook balance and found the same in order.

IV. Revenue Receipts

Particulars	Budgeted	Previous Year (2015- 16)	Corresponding period of Previous year	Current Period (2016-17) Q4	Cumulative for the current period
a) Own source					
Property Tax	2379000	292517	292517 wanesh e	353669	35366

Particulars	Budgeted	Previous Year (2015- 16)	Corresponding period of Previous year	Current Period (2016-17) Q4	Cumulative fo the current period
Assigned Revenue	11500000	748507	748507	17713520	1771352
Others (Fee & User Charges)	587460000	1000421	1000421	308009	30800
(b) Administrative Grant					
Salary grants	495000	1250000			
Parivaarkalyann	22000000			.,(,,,,,)	
Administrative Building		3788125	3788125		
State Plan	193943000			2280000	228000
Other Development	5500000	13835625	13835625	· 6314648	631464
Social Security	10000000			903862	90386
Grants	5000000				
Receipt from 13 Finance commission	22857000	1829906	1829906		
BRGF	19250000	222183	222183		
Receipt from 14 Finance commission	32364000			6964756	696475
SRGY	27500000			252068	25206
Hand pump	5858000	33130125	33130125		
Natural disaster	500000				
B.P.L	10000000		,	-	
IHSDP	400000000				
SBM	102000000			26062500	2606250
KABIR ANTUSTY	638000	81000	81000		
Salaries, wages and bonus	15510000				
Office maintenance	96000		(s)	huwanesh &	

Particulars	Budgeted	Previous Year (2015- 16)	Corresponding period of Previous year	Current Period (2016-17) Q4	Cumulative for the current period
Communication Expenses	154000				
Books & periodicals	5000				
Printing & stationary	600000				
Travelling & conveyance	1100000	474000	474000		- 12721
Insurance	300000				
Audit fees	100000				
Legal expenses	108000				
Professional & other fees	500000				
Advertisement & publicity	413000				
Other administrative expenses	1000000	366060	366060		
Power & fuel	5167000				
Consumption of stores	1548000	Talaut.			
Hire charges	800000				
Repair & maintenance	10100000	19611000	19611000		
Programme expenses	464164000	3703000	3703000		
Interest & finance	4000		J. J. Lance		
4 th and 5 th finance		.14063060	14063060	36924867	3692486
Social Securities		7718000	7718000		

V. Status of implementation of Double Entry Accounting System

Double entry accounting system is being carried by Manmohan Singh & Co. CA firm being appointed by the organisation for the same but status of completion of books of accounts in tally is not known to Nagar Panchayat.

VI. Status of Municipal Account Committee; if meeting is held

As informed to us Municipal accounts committee has formed by the Nagar Panchayat, but no meeting is held till date.

1. Audit Observation

I. Part - A

All Audit objections/irregularities which has monetary implication, particularly in following area

a. Leakage of own source revenue either due to wrong assessment or non-levy of property tax, mobile tower tax, rent on municipal properties, advertisement tax fees etc.

Holding Tax collection up to year fourth quarter 468267.00

Dues from Tower taxRs. 558000.00 up to the year 2015-16has not been collected till date of Audit.(Details as per annexure)

b. Excess payment against bill, lack of prudence in payment against voucher, inefficiency in controls resulting loss to ULBs

We have checked the expenditure vouched all above Rs. 10000.00,few observation are following-:

- 1. Few vouchers are passed but no date or serial no. Are available on voucher.
- 2. Completion date of scheme not mentioned on file.
- Lobour Cess Rs. 75916/- and sales Tax Rs. 2089482/- deducted but not deposited to government account.
- Other observation (non financial impacts) are detailed in annual report.

c. Report on findings of field survey of Property Tax of minimum 20 high value properties Field survey of 25 high value properties has been conducted by us a report thereon is attached in Annexure A (only list of 25 no. of property is with NP)



II. Part - B

All Audit objections/ irregularities which has no monetary implication, but significant violation of Act, Rules & directives of UD&HD.

Sl.	Observation&	Recommendation				
No.	Impact Non-maintenance of books of accounts, subsidiar	u registers				
	The Nagar Panchayat is maintaining only Cash Book/ Bank Book	All the register should be duly maintained.				
-	As per Bihar Municipal Accounting Manual Following primary Books of accounts are required to be maintained:					
	1. Cash Book (Form Gen-IA)	Bank Reconciliation shall be done on regular				
	2. Bank Book (Form Gen-IB)	basis.				
	3. Journal Book (Form Gen-2)					
×	4. Ledger (Form Gen-3)	These register shall be maintained for control				
	Journal Book and Ledger are not maintained.	purpose.				
	In addition to above following other General Registers and forms are required to be maintained but the same are not being maintained.					
	1 Receipt GEN-8					
	2 Receipt Register GEN-9					
± = = = = = = = = = = = = = = = = = = =	3 Statement on Status of Cheques Received GEN- 10					
	4 Collection Register GEN-11					
	5 Memorandum of Collection GEN-12					
-	6 Summary of Daily Collection GEN-13					
	7 Register of Bills for Payment GEN-14					
	8 Payment Order GEN-15					
	9 Cheque Issue Register GEN-16					
	10 Register of Advance GEN-17					
	11 Register of Permanent Advance GEN-18					



SI. No.	Observation& Impact	Recommendation
	12 Deposit Register GEN-19	
	13 Summary Statement of Deposits Adjusted GEN-20	
	14 Demand Register GEN-21	
	15 Bill for Municipal Dues GEN-22	
	16 Summary Statement of Bills Raised GEN-23	
	17 Register of Notice Fee, Warrant Fee, Other Fees GEN-24	
	18 Summary Statement of Notice Fee, Warrant Fee, Other Fees GEN-25	
	19 Register of Refunds, Remissions and Write- offs GEN-26	
	20 Summary Statement of Refunds and Remissions GEN-27	
	21 Summary Statement of Write-Offs GEN-28	
	22 Statement of Outstanding Liability for Expenses GEN-29	
	23 Documents Control Register/Stock Account of	
	Receipt/Cheque Book GEN-30	
	24 Register of Immovable Property GEN-31	
	25 Register of Movable Property GEN-32	
	26 Register of Land GEN-33	
	27 Function-wise Income Subsidiary Ledger GEN-34	
e e	28 Function-wise Expense Subsidiary Ledger GEN-35	
	29 Asset Replacement Register GEN-36	
4	30 Register of Public Lighting System GEN-37	
В	Irregularity in procurement process	



Sl. No.	Observation& Impact	Recommendation		
	No such observation.	None.		
С	Non-compliance of directives by UD&HD, GOB			
	Nagar Panchayat generally follows the directives issued time to time by GOB or UD&HD	None		
D	Non-compliance of Act & Rules			
	During course of Audit we observed that a significant numbers of Rules and Act are being violated by the Nagar Panchayat because of lack of knowledge or deliberately, they are as follows- i) As per Bihar Municipal Act 2007 u/s 82 (9) budget shall not deviate above 5% but there is more than 85% of deviation in 2014-15 budget. ii) As per Bihar Municipal Act 2007 u/s 98 Accounts committee shall have to be formed which is violated by Nagar Panchayat. iii) TDS has not being deposited in time also TDS return has not been submitted violating the Income tax Act.	Every rule and Act shall be followed. TDS collection and deposition shall be done of due time. TDS return not submitted till date which attraction penalty Rs. 200.00 per day per return.		
E	Lack of internal control measures			
	During course of audit we came across various loopholes in internal control, they are-: i) Cash collection and safe custody of	Proper care shall be made of internal control system.		
	cash is not proper. ii) Demand and collection register for holding is not being maintained by the NP.			
	iii) Agreement files of shops/markets on lease are not maintained by NP.	anesh e		



Sl. No.	Observation& Impact	Recommendation			
	iv) Advance Register is not kept by NP.				
F.	Non-compliance of TDS,VAT And other relevant s	tatute			
	i)TDS, VAT, Royalty and Labour cess has been deducted but has deposited on 19.03.2016. ii) TDS deposited in f.y. 2015-16 but TDS return has not filed till date which will attract a late fine u/s 231 of IT act of Rs. 200/- per day per return. iii) Professional Tax of Ex. Engineer has not been deducted in any financial year.	All the dues shall be accessed and payed of regular and timely basis to avoid the pen provisions.			
G	Deficiency in pay-roll system				
	i) EPF deduction and deposition is not proper.	It should be deducted on prescribed rate ardeposited to PF account of employees.			
Н	Utilisation of Grant and report on missing Utilisation Certificates				
	Grant Register has not been prepared hence it is difficult to ascertain unutilized grant at any particular time. As explained to us Utilization certificates up to 31.03.2015 has been sent to the Government but copy of the same could not be provided to us. Also as per head office various utilisation is pending till date.	N/A			
I	Physical verification of inventory/stores				
	Inventory and store register is not kept by the NP and neither store verification is done.	Inventory and store register shall be kept by the NP and once in a month physical verification shall be done.			
J	Advances, their adjustment & recovery				



Sl. No.	Observation& Impact	Recommendation .
	Advance register is not maintained, however as explained Salary advance is being adjusted through acutance.	Advance register shall be prepared and updated on regular basis.
K	Any other matters as may be prescribed in due cou	rse.
	i) As observed that the cash collected by bill collector have significant exposure to risk of theft, robbery and misappropriation, insurance of Cash shall be taken by the Department.ii) There should be proper indemnity bond	None
	binding on bill collectors.	

III. Part - C

General observations: Auditor should report the deficiencies noticed during their audit and recommendation ULB management to improve internal systems.

Particulars	Comments
Whether the postings for the entries in the books of original entry have been correctly made in the respective ledger accounts	No, Ledger accounts have not been prepared by the N.P.
Whether all the books of accounts and supplementary registers that are prescribed in the Accounts Manual / other applicable regulations have been properly maintained by the ULB;	No, except General Cash Book and Subsidiary Cash Book no other books of accounts have been maintained.
Whether the Quarterly Financial Statements have been compiled on the basis of the actual entries in the books of accounts;	No quarterly Financial Statements have been prepared by the N.P.
Whether the period□end and reconciliation procedures prescribed have been carried out.	No, period□end and reconciliation procedures as prescribed have not been carried out.
Whether the Bank Reconciliation statements have been prepared and are appropriate	No, Bank Reconciliation Statements have not been prepared by the N.P.
Whether all grants from Government have been accounted at gross value with proper entries to various accounts	Yes, all grants from Government have been accounted at gross value but all transactions are not correctly classified with sufficient details.
Whether all transactions (incomes, expenditures, assets and liabilities) are correctly classified and stated in sufficient detail;	No all transactions have been classified as incomes and expenditure only assets and liabilities have not been recognized.
Whether all grants sanctioned or received by the municipality during the year, have been accounted properly, and where any deduction is made out of such grants towards any dues of the ULB? Whether	Grant received during the year has been properly accounted for. Information about grant sanctioned and deductions made out of such grant is not available with the ULB.
such deductions have been properly accounted;	onesh e

Particulars	Comments
Whether any Special Funds have been created as per the provision of any statute and whether the Special Funds have been utilized for the purposes for which they have been created;	No Special fund has been created by the ULB.
In respect of contracts that are in existence during the year, whether there are any deviations from the sanctioned plans and the estimates without the sanction of the competent authority;	On our test check we did not notice any major deviation.
Whether the ULB is maintaining proper records showing full particulars, including quantitative details and situation of fixed assets; whether these fixed assets have been physically verified at reasonable intervals; whether any material discrepancies were noticed on such verification and if so, whether the same has been properly dealt with in the books of account;	No, record of fixed assets has not been maintained by the ULB. Physical verification of fixed assets has not been done during the financial year under audit.
Whether in case of leasehold property given by the ULB, lease rentals are collected regularly by the ULB and that the lease agreements are renewed after their expiry;	As explained to us no property of the ULB has been given on lease.
Whether physical verification has been conducted by the ULB at reasonable intervals in respect of stores;	No, physical verification of stores has been conducted by the ULB at reasonable intervals.
Whether the procedures of physical verification of stores followed by the ULB are reasonable and adequate? If not, the inadequacies in such procedures should be reported;	No
Whether any material discrepancies have been noticed on physical verification of stores as compared to book records, and if so, whether the same has been properly dealt with in the books of account;	No physical verification has been carried out during the audit period.
Whether proper procedures are in place to identify any unserviceable or damaged stores and whether provision for the loss in this respect, if any, has been made in the accounts;	No there is no procedures are in place to identify any unserviceable or damaged stores
Whether the valuation of stores is in accordance with the accounting principles laid down in the rules? Whether the basis of valuation of stores is same as in the preceding year? If there is any deviation in the basis of valuation, the effect of such deviation, if material, should be reported;	No valuation of stores has been done.
Whether the parties to whom loans or advances have been given by the ULB are repaying the principal amounts as stipulated and are also regular in payment of the interest and if not, whether	There is no case loans and advances other than advance to staff for expenditure.

Particulars	Comments
reasonable steps have been taken by the	
municipality for recovery of the principal and	
interest?	
Whether advances given to municipal employees	Advance Register has not been maintained so
and interest thereon are being regularly recovered;	we are unable to verify whether it is being
and interest thereon are being regularly recovered,	
Whathan there exists an advanta interest	recovered regularly or not.
Whether there exists an adequate internal control	No there does not exist any internal control
procedure for the purchase of stores, including	procedure for the purchase of stores, including
components, plant and machinery, equipment and other assets?	components, plant and machinery, equipment and
	other assets
Whether applicable procurement rules and procedures	On our test check we did not notice any major
are being followed and if so, significant deviations should be identified and reported.	deviation.
	N. d
Whether the municipality is regular in depositing	No, the municipality is not regular in depositing
statutory dues including tax deducted at source, service	statutory dues including tax deducted at source,
tax, VAT, works contract tax, cess payable to the	service tax, VAT, works contract tax, cess payable to
government etc., and if not, the nature and cause of such	the government etc. Lobour Cess Rs. 75916/- and
delay and the amount not deposited;	sales Tax Rs. 2089482/- deducted but not deposited
	to government account.
Whether the municipality is regular in remittance of	The municipality is not giving contribution to P.F or
pension and leave encashment contributions or any other	pension Fund in prescribed rate and procedure.
amounts which the municipality is liable to remit towards	
the retirement dues of its employees, including employees	
on deputation;	
Whether any personal expenses have been charged to the	We did not notice any such expenses.
municipality's accounts; if so, the details thereof;	
Whether all the expenditure incurred by the Municipality	Yes on our test check we observed that all the
are authorized by appropriate provision in the sanctioned	expenditure incurred by the Municipality are
budget, whether made originally or subsequently and are	authorized by appropriate provision in the
in all cases such as are authorized by law;	sanctioned budget
Whether all revenue has been properly assessed,	No all revenues have not been properly assessed,
accounted for, collected and recovery action taken on	accounted for and collected. Recovery action is also
timely basis;	not taken on timely basis
Whether all sums due to and received by the Municipality	Delay in collection and depositions of taxes has been
have been brought to account within the prescribed time	observed.
limits and are in all cases such as are authorized by law;	
Whether in respect of all bills for charges on account of all	Yes on our test check we observed that all bills for
works and other expenditure, proper certificates have	charges on account of all works and other
been furnished in support of them and that no deviation	expenditure, proper certificates have been furnished
has been made for the sanctioned plans and the estimates	in support of them and that no deviation has been
without the sanction of the competent authority;	made for the sanctioned plans and the estimates
(AZI d. d.	without the sanction of the competent authority
Whether the amounts received as specific grants have	Yes on our test check we observed that amounts
been utilized for the purposes as stated in the grant	received as specific grants have been utilized for the
sanction order;	purposes as stated in the grant sanction order
Whether bio metric devices and payroll software are	No, bio metric devices and payroll software are not
used at the ULB. If not whether there is satisfactory	used at the ULB. Pay roll system of the municipality
system of pay or counting; otherwise mention the key	is deficient as it does not contain leave records,
deficiencies of the system. Whether the grievance redressal mechanism for the ULB.	details of deductions made etc.
VIIEUIEI INE Grievance redressal mechanism for the III R	No, we did not observe any grievance redressal cell
is sufficient.	functioning at the ULB.



Annexure-A

Details of 20 High Value properties

		ans of 20 ringit value pr	1		T
1	LalanChourasia	AanandiChourasia	6	Physical	220
2	Akilakhatun	Aliraj	19	Physical	265
3	Anita devi	Khkharmehto	19	Physical	365
4	BhagwatMahto	bejyanathmehto	14	Physical	1285
. 5	Dharmeswarsingh	wajprasadsingh	19	Physical	152
6	Kirandevi	Haridevjha	14	Physical	111
7	Masomatnasirsafi	leatsulemansafi	6	Physical	1627
8	MasomatYasodadevi	leatRamjatansahni	6	Physical	23
9	Md Ali raj	leat Abdul gali	5	Physical	393
. 10	Md Ali raj	leat Abdul gali	5	Physical	152
11	Mdfarukansari	Mdgaffar	7	Physical -	150
12	Mdmohitaalam	Soab Ansari	19	Physical	265
13	MdNosadaalam	Abdul azziz	4	Physical	205
14	Omprakasmehto	wajprasadmetho	14 .	Physical	365
15	Prahladmehto	wajprasadmetho-	19	Physical	365
16	Rajesh mehto	leatBindeswarimehto	5	Physical	1456
17	Rambabukeshri	Mathura prasadkeshri	9	Physical	216
18	Ramesh mahto	Bablumahto	19	Physical	304
· 19	Shrabankumarbatma	Naval prasadptasad	6	Physical	222
20	Subodhjha	Devi kantjha	16	Physical	223
21	Sudhirmehto	let bedyamathmehto	14	Physical	88
22	Sulenadevi	leatHajarisahni	16	Physical	44
23	Sunitadevi	vindeswaripodar	7	Physical	52
· 24	Vijay prasadsingh	leatWaleswarsingh	19	Physical	389
25	Yougalkisorjagpuria	leatHars raj jaipuria	14	Physical ·	487



Detail of due from Mobile Tower

S.L		WARD	REGISTRATION CHARGES	RENEWAL CHARGES 2013-14	2014- 15	2015- 16	2016- 17	
1	BSNL	LAIBRARY CUMPASS	30000	8000	8000	8000	8000	
2	AIRTEL	DHARAM KESHARI	30000	8000	8000	8000	8000	· .
3	IDIA	ARUN SINGH	30000.	8000	8000	8000	8000	
4	RELINCE	RAMPUR	. 30000	8000	8000	8000	8000	
5	AIRTEL	SAH JEE	30000	8000	8000	8000	8000	
6	VODA	GODHARI	30000	8000	8000	8000	8000	
7	VODA	RAM PRASHAD (4)	30000	8000	8000	8000	8000	
8	AIRTEL	SAKARPURA(18)	30000	8000	8000	8000	8000	
9	VODA	MAKKHANA MADARSHA	30000	8000	8000	8000	8000	
		TOTAL DUE	270000	72000	72000	72000	72000	558000

Statutory Liabilities Details

Quarter	Sales Tax	Labor Cess	
Q1			
Q2			
Q3	20,89,482.00	75,916.00	
Q4			
Total	20,89,482.00	75,916.00	



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